

# INTELLENET

## INTELLENET Guideline Letter 2 – (formerly 2003-3 4/9/2003) (Changed and re-published 10/24/12)

Periodically the Executive Director or his designee likes to review and update our listserv use guideline, designated Guideline Letter 2, see also [[Guideline Letter 3A \(Listserv Rules\)](#) added 5/29/13.]

Everyone should read it as it impacts each and every message generated on the list. Please read all the guidelines, especially if you are a relatively new member. Also, if anyone has changes they would like considered, please email [intellenet@intellenetwork.org](mailto:intellenet@intellenetwork.org) directly and privately. (No promises, but suggested changes will be considered.)

1. The INTELLENET-L list is primarily for the communicating of information between members, to exchange important information that is likely to be of interest to more than one or two of the members. It is not for extraneous discussions of any nature not related to INTELLENET business. All postings to the Intellenet-L listserv must be professional - both in wording and content.

Note: Discussions of any topic any member desires may be done on the INTELLENET-Chat listserv. To join that list notify [intellenet@intellenetwork.org](mailto:intellenet@intellenetwork.org) and you will be added to that list. (The INTELLENET-Chat listserv is a list for the distribution of jokes and discussion of any topic by INTELLENET members with no limitation of freedom of expression, with discretion of course in language employed.)

2. A secondary purpose of this list is to provide for the initial introduction of new members to the whole membership. Each new member is encouraged to introduce themselves, their background and their primary services. Subsequent to this initial introduction, the only "advertising/marketing" of members on this list that is encouraged, is the individual message signature lines not to exceed eight lines, names, addresses, phone numbers, and a slogan not to exceed one line. If any member has questions about what is appropriate, please check with the Executive Director first.

Background for the following guide: There seems to be some confusion on the Internet as to just what is copyrighted and not. Some interpretations say that the instant a message is created it is copyrighted, which means that at least in theory it can't be further distributed, copied, etc., with some exceptions, without the permission of the original writer. Hence the following guideline for our listserv. This standard will allow for additional distribution of any message should a member feel it appropriate without seeking the permission of the writer.

3. Our general principle is that messages on the INTELLENET-L list stay within INTELLENET. However, periodically there are messages, such as alerts about the FCRA, or other subjects, that may be appropriate to pass on to other investigative lists, or individuals. We also assume for copyright purposes that the very use of INTELLENET-L to distribute information gives permission, within good judgment of all members, for an individual member to use that message as appropriate.

If you, as an individual sending a message on INTELLENET-L, wish to absolutely insure that message goes to no one other than an INTELLENET member, you may insure that by indicating the following at the beginning of a message you wish totally restricted:

***"This message is restricted to INTELNET members only and should not be further copied or distributed outside INTELNET."***

Note: As a practical matter, we anticipate only rarely will any message be distributed outside INTELNET, but this guideline will permit it under the conditions set forth above.

4. All normal Internet etiquette rules will be followed on this list. For example, no regular use of ALL CAPS, which is considered SHOUTING. All members will be treated with respect. Since this list is primarily for announcements and not political or other subjects that raise controversial questions, we don't anticipate any problems in this area. While spelling or lack thereof, is not to be criticized on INTELNET-L, it is only courteous that all messages be reread and spell-checked if your email system allows for such.

5. If a member has a question about another member's content on the INTELNET-L list, please privately contact the Executive Director.

These are guides, not hard and unbending rules. We could not, nor did we try, to anticipate every situation that might arise. Contact the Executive Director for anything you have questions about.

INTELNET